# Faculty and Staff Development Lab

Innovative Technology - Academic Computing secured funds from Title III to establish the new Faculty and Staff Development Lab. Moving forward Academic Computing and the Center will work together to maintain and facilitate the lab.

The lab will be equipped with the State-of-the-Art technology.

**Mission**

The mission of the Faculty and Staff Development Lab (Benson 2nd Floor) is to assist faculty in integrating technology into their teaching. Through consultations, training, and support to faculty and staff to enrich their course delivery through technology-enhanced instruction.

The philosophy of the lab is to conduct training and workshops for faculty and staff on how utilize the latest technology.

**Equipment:**

- Touch panel control:
  Interactive Smart boards, LCD projector, amplifier, speakers
- iMacs Computers
  Five laptops with (web cam and headsets)
  Ten desktops
- Scanner/Printer
- Wireless conference phone
- PC software:
- Microsoft Office 2007, Acrobat 7

**Hour of Operation**

10:00 a.m. - 7:00 p.m. Monday- Friday

**Proposed usage:**

1. Faculty and Staff Training Sessions - Academic Computing/Center for Teaching and Learning
2. Workshops – Academic Computing/Center for Teaching and Learning
3. Curriculum Orientations (Pedagogy) – Faculty, Academic Computing, Center for Teaching and Learning
4. Grant Writing - Faculty, Staff and Other
5. Research - Faculty
6. New Employee Orientation - Human Resources, Administrative Computing (CAMS-Training), Center for Teaching and Center (Pedagogy)
7. Conference Calls

**Scheduling**

Please complete the appropriate form and forward to cjmorgan@st-aug.edu. The forms are located on the Saint Augustine's College website unber Academic Computing.

**07/09/09 CJM**